



City of Westworth Village
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FINANCE COMMITTEE MEETING MINUTES

**TUESDAY
JUNE 11, 2013
TIME: 5:30 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:	Chair	Kelly Jones
	Member	Jill Patton
	Member	Nick Encke
	Member	Steve Beckman
	Member	Mike Coleman
	Mayor	Tony Yeager
	City Secretary	Carol Ann Borges
	Police Chief	Doug Reim
	Police Lieutenant	Glenn Lipperdt

ABSENT: City Administrator Roger Unger

CALLED TO ORDER at 5:32pm by Chairman Kelly Jones.

Action Items:

- I. Approval of Minutes** from Finance Committee Meeting on May 14, 2013.
 - **MOTION** made by Nick Encke. **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.
- II. Elect Chairman of Committee.**
 - **MOTION** made by Mike Coleman to re-elect Kelly Jones as Chair. **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.
 - Chairman Jones expressed his appreciation to the Committee for their continued confidence.
- III. Review and discuss FY 2012-2013 YTD Disbursements Report.**
 - No questions or comments were made regarding the report.
- IV. Review and discuss FY 2013-2014 Preliminary Budget for the Police Department and the integrated IT budgets.**
 - Chief Reim stated the CCPD Board met prior to the Finance Committee and approved their FY 13-14 budget for submittal to the Council. Five (5) officers are funded through the CCPD. One new vehicle is purchased annually. Out of service PD vehicles are transferred to the City for administration use. CCPD has moved this year's vehicle purchase to next year so that body cameras can be purchased.

The Board moved to encumber budgeted funds in the amount \$15,908 out of the current FY 12-13 CCPD budget for the purchase of body cameras, which will not hit the books until next fiscal year.

- Funding for three (3) employees is split with the City: Support Services (PD & City Admin), Dispatch Supervisor/backup for Court (PD & Court), and a Warrant Officer (PD & Court). Discussion ensued regarding vehicles and their assignment.
- Lieutenant Lipperdt explained that each department funds their portion of IT expense, specifically maintenance agreements, contract services, equipment and software, and backup storage.

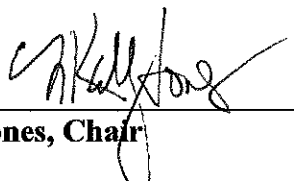
V. Review and discuss the City's intent to issue Certificates of Obligation for continued Capital Improvements.

- Chairman Jones explained that the deadline for designating the size of the offer was 5 PM today and the amount given was moved back to the original \$5.2M (from \$4.7M). Bond funds will be allocated to streets and infrastructure, parks and trails, and golf club improvements. The allocation data provided acts as a guideline for how the funds will be spent, but the individual distribution is not mandated. The preliminary findings of National Golf Foundation's Hawks Creek feasibility study are favorable. A full report will be submitted to the Council for a final decision on how to move forward.
- The Council passed the resolution expressing intent to issue COs on May 14th. The requirement of two newspaper publications has been met. Bids are due by 11am on June 25th. The Council will meet on the evening of June 25th to discuss and take action with regard to authorizing the issuance of the COs.

VI. Set next meeting date. Proposed date is July 9th at 6pm.

ADJOURNED at 6:09pm by Chairman Jones.

MINUTES APPROVED BY:



Kelly Jones, Chair

This, the 9th day of July, 2013.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

